

#### Session 505 Practical Technology Applications that Add Value

# Guiliano Chicco, J&J Ryan Garcia, Dell Markus Stamm, Lucent Christian Liipfert, BP

ACC's 2006 Annual Meeting: The Road to Effective Leadership



# **Increase your chances of success with a technology project**

- Legal project, not technology project
- Learn from others in advance
- Involve Luddites in design
- Drivers; KISS; WIIFM
- Communicate, communicate, communicate
- Train, train, train
- Have Seniors model the behavior

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### **Making Legal KM a Reality**

- Avoid the nomenclature
- Take a process perspective
- What's good for reuse by you? By others?
- Sharing & Collaboration
- Learning & Training
- Model the behavior



# **Our Projects**

#### Guiliano

- Ryan
- Markus
- Christian

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# Three-Step Approach to KM

#### Christian E. Liipfert

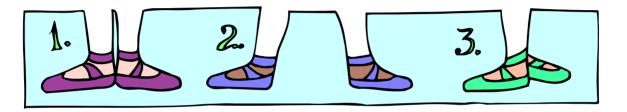


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#### Three-Step KM Model



1. Learning

# Doing 3. Teaching

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# **Step One: Learning**

#### Conventional

Less-conventional



# Learning, conventional

- Library
- Lexis/Nexis
- Form files
- Precedent collections
- Document management system
- Network files
- Your boss
- An internal expert

- Magazines
- Law firm newsletters
- Seminars
- Law firms
- External contacts
- Intranet
- Doing



# Learning, less conventional

- Google
- Webcasts
- ACC
  - Webcasts
  - InfoPaks

- Blogs
- MP3 files
- Podcasts
- Wikis

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2006-09-27 Webcast: Tracking Outside Counsel Performance	<u>Specialists</u>	
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7 How blogs are made

8 Legal issues

10 See also

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🔄 <u>Beyond Structured Settlements</u>		Cameras in the courtroom?	
Bloglines   News		By esvenson	
S Communigations		Chief Justice John Roberts recently told a group of people in Huntington Beach, California that he was not in favor of	
DennisKennedy.blog (0) (1)	1	cameras being allowed in the U.S. Supreme Court. "We don't have oral arguments to show people, the public, how we function," he told the audience. Well, let's stop here and talk about the audience for a second. In case you couldn't	
📄 Ernie The Attorney		guess, the audience was not a bunch of high school students or some civic group. The audience was composed of feder	al
excited utterances		judges and their spouses.	
📄 <u>Gautam Ghosh on Management</u>		Obviously, the Supreme Court doesn't have oral arguments to show people how the court functions. Even a guided tour	
🗋 Gurteen Knowledge-Log		through the various chambers wouldn't exactly show the public, or lawyers, how the court functions. So, that statement	:
📄 HBS Working Knowledge		is basically a rah-rah red herring.	
🔄 <u>InhouseBlog - News for Inhouse</u>		Judges, when they talk amongst themselves (and they do this a lot), strongly oppose cameras in the courtroom. But the doesn't mean it's not a good idea. What's going on is judges are doing the cost-benefit analysis in a way that reflects	эт
<u>Counsel</u>		their sensibilities. They realize that a lot of attorneys play to the cameras and to popular sentiment, and they rightly fea	ar
KM Blogs   Colabria		that this will diminish the sanctimony of court proceedings.	
KM Chicago Knowledge Aforethought		But, it's not the cameras that cause the problem (i.e. guns don't kill people etc). It's something else: namely our innate	
		desire for attention, which many of us express in really goofball ways. So, yes, having cameras in the courtroom will exacerbate this problem. First question: is there anything that could minimize the problem of attention-hounding lawyer	·c
Knowledge Jolt with Jack           Knowledge at work		if and when cameras are allowed in the courtroom? Second, and more important question: what might be the short-	3,
Knowledge-at-work	-	term, and long-term benefits of having cameras in the courtroom? I agree it won't exactly show us how the court	-
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# **Favorite Blogs**

- denniskennedy.blog
- Between Lawyers
- Ernie the Attorney
- Excited utterances
- Inhouse blog
- Law Department Management
- May It Please the Court
- TechnoLawyer



# How to find/read Blogs

- Get a reader (I use bloglines it's free)
- Find blog (Google)
- Look for subscribe button
- Subscribe
- http://en.wikipedia.org/wiki/Blog
- http://www.denniskennedy.com/ resources/other/blogsnfeeds.aspx



#### **Podcasts**

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<ul> <li>Community Portal</li> </ul>	or author of a podcast is often called a <b>podcaster</b> . Podcasters' web sites may also offer direct download or	
<ul> <li>Featured articles</li> </ul>	streaming of their files; a podcast however is distinguished by its ability to be downloaded automatically	
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<ul> <li>Recent changes</li> <li>Dendem erticle</li> </ul>	Usually a podcast features one type of 'show', with new episodes released either sporadically or at planned	

intervals such as daily or weekly. In addition, there are podcast networks that feature multiple shows on the

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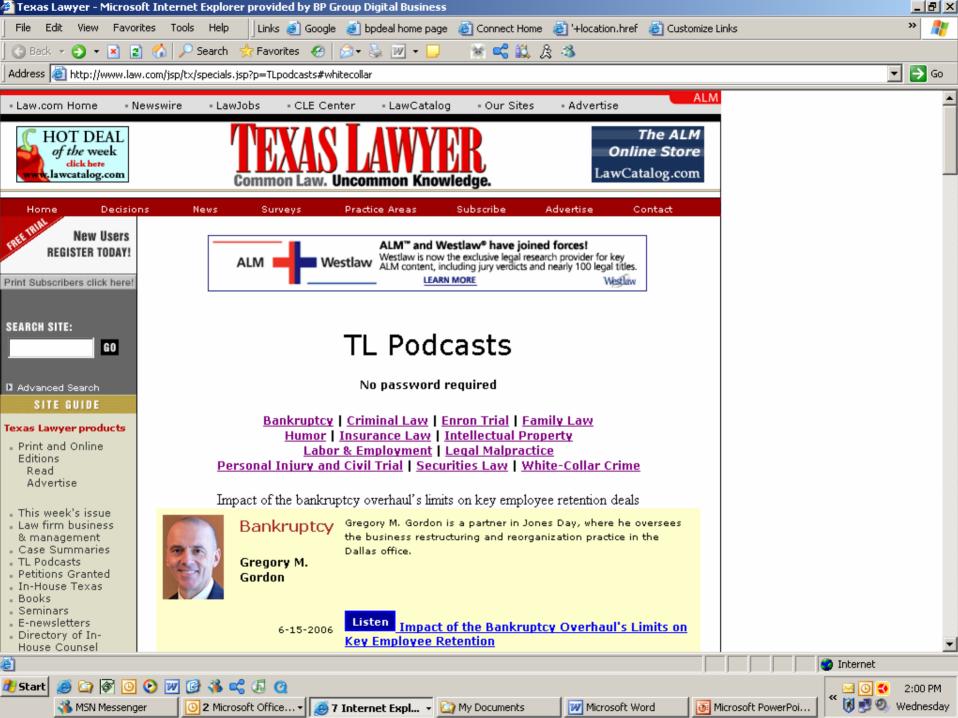
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#### **How to collect/listen to Podcasts**

- Get iTunes (free download at http://www.apple.com/itunes/download/)
- Go to Podcast directory
- Search for Legal or by name
- Subscribe
- Listen computer, MP3 player, iPod, etc.
- Dennis Kennedy and Tom Mighell ABA Tech Show MP3 file





# **Step Two: Doing**

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# Doing

- Prepare
  - Think
  - Plan
  - Find
  - Outline
- Interview
- Draft
- Reuse

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- Review
- Consult
  - Boss
  - Colleague
  - Client
  - External firm
- Review
  - Your work
  - Work of others



# **Step Three: Teaching**

#### Conventional

Less-conventional



# **Teaching, conventional**

- Presentations
  - No slides
  - Slides
  - Slides + notes
  - Slides + script
  - Video conference
- Memos

- Comments on drafts
- Comments on emails
- Phone calls
- Office meetings

#### Lunch

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# **Teaching, less conventional**

- Website,
   Sharepoint, etc.
- Netmeeting
- Webcasts/WebEx/ Live Meeting
  - Not recorded
  - Recorded
- Videos, CDs, and DVDs

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- MP3 files
- Blogs
- Podcasts
- Slides + audio track

TV



# Teaching

- Teaching clients
  - Compliance presentations
  - 5 Easy Pieces
- Teaching Lawyers
- Common principles
  - What method or medium is best for the audience and the message?
  - Multiple pathways
  - Leverage by capture

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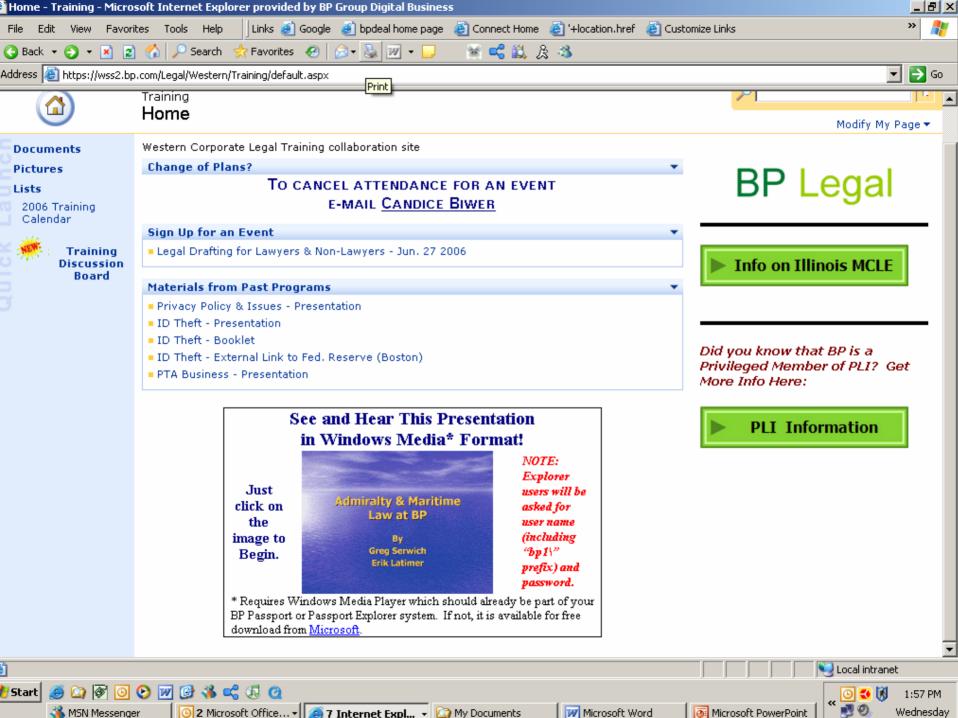
# **Teaching Software**

#### PowerPoint

- MS Producer
- Articulate
- Macromedia Breeze
- Macromedia Captivate

#### others

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Total Running Time: 18 Minutes

- Transitioning to Partner
- Growing a Network
- Becoming the Trusted Advisor
- Difficult Situations
- Differentiating Yourself

#### Download and unzip:











### Demo

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